

B.S. ABDUR RAHMAN  
**CRESCENT UNIVERSITY**

B.S. ABDUR RAHMAN CRESCENT INSTITUTE OF SCIENCE & TECHNOLOGY  
ESTABLISHED UNDER SECTION 3 OF THE UGC ACT. 1956

Seethakathi Estate, GST Road, Chennai - 600 048 Tamilnadu, India. (Near Zoological Park)



No: 1606 :C2:2017

Date: 07.09.2017

Dear Graduands

Sub: 7<sup>th</sup> Convocation of B.S Abdur Rahman Crescent University – 7<sup>th</sup> October 2017 –  
Intimation – Online Registration - requested – Reg

The Seventh convocation of B.S. Abdur Rahman Crescent University will be held at **02.00 p.m. on Saturday, the 7<sup>th</sup> October 2017** to award the degrees and diplomas to the graduands of UG, PG and Ph.D programmes who duly qualified during Dec 2016 and May-June 2017.

**Tan Sri Dato Sri Dr. Ali Hamsa, Chief Secretary to Government of Malaysia** has kindly consented to be the Chief Guest for delivering the convocation address and to award the degrees/diplomas to the graduands.

As you all aware the convocation function of an University is a solemn function and it is an important milestone in the life of graduands. Such a function should be organized in a well disciplined way. Hence, it is proposed to conduct a rehearsal for the registered **graduands at 11.00 am on 07<sup>th</sup> October 2017 in the convention centre**. All the graduands who wish to receive the degrees/diplomas in person should register well in advance before 30<sup>th</sup> September 2017 and should present for the rehearsal in the campus latest by 09.00 A.M. **Registration will be closed by 10.30 A.M.** Those who do not register and participate in the rehearsal will not be allowed to attend the convocation in the afternoon.

Those who wish to receive their degrees in person must make an online payment of **Rs. 1000/- (Rupees one thousand only)** through our University website [www.bsauniv.ac.in](http://www.bsauniv.ac.in).

Graduands are strictly informed that only two persons (parents only) can accompany them. The accompanying persons can watch the proceedings of the convocation only through live Vide conferencing placed in Seminar Hall I and II. Under any circumstances, accompanying persons will not be allowed inside the auditorium due to seating constraints. Please understand our inability.

The students who wish to receive the degree in absentia either by post or through their parents must make an online payment of Rs. 500/- through our University website [www.bsauniv.ac.in](http://www.bsauniv.ac.in) and also to send a request letter to receive the degree to their address by post or a letter authorizing their parents to receive the degree on their behalf with due proof. Graduands who do not attend the convocation, **shall be issued their degree on or after 09.10.2017 onwards.**

Lunch will be provided for the Graduands and their parents who will be attending the convocation.

Such of those graduands who have fees dues to University office/Hostel/Management shall clear the dues and obtain "No dues certificate" from concerned officer before registration for the convocation.

  
8/9/17  
REGISTRAR

#### INSTRUCTIONS TO THE GRADUANDS:

1. Please do not bring children
2. Kindly switch off your mobile phones inside the Convocation hall.
3. Personal Photography/Videography is prohibited.
4. Briefcases, bags, etc., are not allowed inside the venue of the Convocation hall.
5. Please stand up when the Academic procession enters the Convocation Hall and remain standing till all the dignitaries occupy their seats.
6. After National Anthem continue to stand till all the members of the Academic procession leaves the Convocation hall.
7. No spot registration to attend convocation on that day.